



CSC Program Director

Nonprofit community developer and affordable home builder seeks a highly motivated and experienced **Program Director**. NHS **Center for Sustainable Communities** in Compton, CA is an adaptive reuse project of a formerly blighted and abandoned grocery store that has been open since May 2017. The Program Director will manage the day to day responsibility of overseeing the NHS Financial Empowerment Center on site, along with managing the services, programs, service providers and retail tenants who are housed at the facility.

Job Description:

The Center is the first of its kind nationwide to serve as a 'hub' for community development resources including: Financial Empowerment Center, fitness workshops, federally qualified health clinic, health related programs, Healthy Living Café, organic garden, Small Business Development Center, youth, senior and afterschool programs, along with job training for youth and adults. The Assistant Vice President & Program Director will manage the municipal, funder and business community relationships that are necessary to help drive the expansion and program management of the facility, while helping it to serve as a 'community hub' for NHS' efforts in building a more sustainable environment.

Candidate should have a minimum of seven years of experience in managing facilities, staff and production schedules, tenant leasing, nonprofit program and financial management. Candidate must be able to work with minimal supervision, be adaptive, purposeful and vision driven.

Required skills:

- Must possess valid California Driver License
- Must be able to provide proof of automobile insurance
- Writing Proposals
- Fund Raising
- Staff Management
- Tenant Management
- Event Coordinator
- Familiar with Local Municipality/Electives
- First Saturday Events and Upcoming Projects/Programs

Benefits:

- Health Insurance
- Paid Time Off
- Matching 401K after 1 Year of Employment
- Job Type: Full-time
- Salary: \$85,000 - \$110,000 per year