



MIS Director

Nonprofit community developer and affordable home builder seeks a highly motivated and experienced MIS Director. Neighborhood Housing Services of Los Angeles County (NHS) serves as a catalyst for local residents, business and government representatives to work together to build stronger neighborhoods, improve the quality of life for low to moderate income families and revitalize communities into neighborhoods of choice.

Job Description:

Candidate must love being in a data-driven world and love to analyze performance trends, identify opportunities, providing critical thinking and analytical skills through a variety of key qualitative and quantitative methods. The candidate will be able to present accurate and relevant data utilizing a variety of GIS, MIS and other software tools, while collaborating with staff and collecting real time data and information to share publicly or internally for improving business performance.

Required experience:

- Candidate should have at least seven years of professional demonstrated experience (samples will be requested).
- Strong analytical and quantitative skills that fuel their passion for identifying and investigating patterns and trends.
- Be great with people, have high communication skills and knows how to engage different audiences to collect and present relevant data.
- Demonstrated experience with a variety of data tracking, analysis and performance software.
- Capacity to collect, analyze, interpret and establish data programs, compliance analysis and operational impacts; to conduct and create surveys, tools and methodologies to optimize performance, impact and efficiencies with staff and community partners.
- Strong data and policy presentation skills in order to collect and present relevant data to multiple audiences
- Candidate has acquired a bachelor's degree in Economics, Finance, MIS, Mathematics, Statistics, or a related field.
- You must have permanent work authorization in the United States.

Required skills:

- Candidate should be technically savvy problem-solvers who are not afraid to sift through large amounts of data.
- Candidate should understand how organizations share, store, search for, and analyze data.
- Candidate should be able to implement business process improvement to perform and use root cause analysis to create more effective information processes.
- Candidate must be able to make sense of data analytics and statistics in order to understand the best strategies to apply.
- Candidate must be able to use data modeling in order to integrate data from multiple sources according to standards and best practices.
- Candidate must utilize interpersonal skills in order to interact with all staff, Board and partners of NHS in order to implement their technology solutions and process improvements.
- Candidate must possess top writing skills in order to research, prepare, and write a variety of complex reports and analysis.

Benefits:

- Health Insurance
- Paid Time Off
- Matching 401K
- Job Type: Full-time
- Salary: \$75,000 - \$95,000 per year